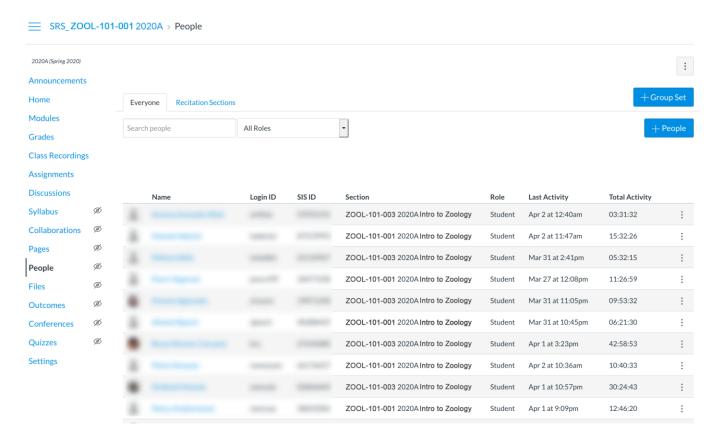
Canvas Data Quick Start Guide v1.1

Canvas provides tools to enable you to see an overview of student engagement and communicate with your students. You can also download the data for further analysis in Excel.

The People Page

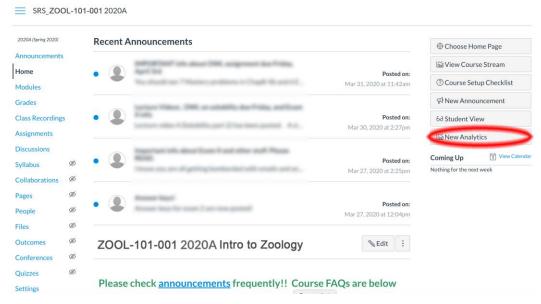
The People page provides a quick view of activity in your class

- Click on People in your course navigation menu.
- Last Activity shows the last time a student visited your Canvas site
- Total Activity shows the total amount of time they have spent on the site.
- Use this page for a quick check on activity by individual students.
- For small classes, scrolling through the list provides an overview of the class as a whole
- The data on this page cannot be sorted or easily exported, and so isn't as useful for large classes.

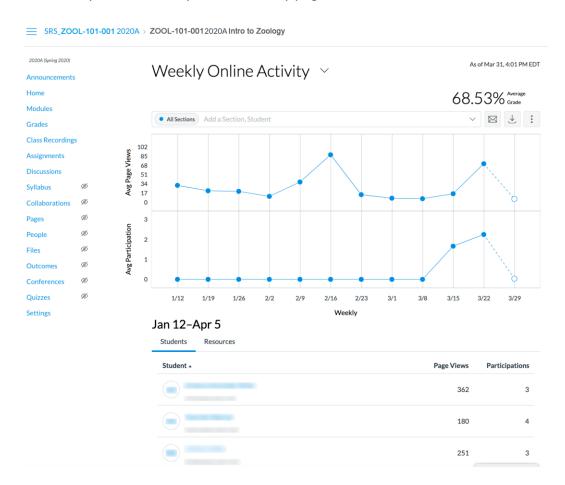


New Analytics

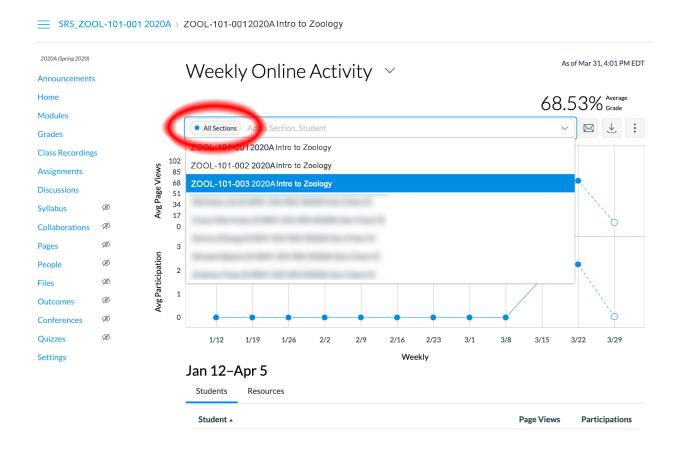
• In your Canvas course, click on the **New Analytics** button on the righthand menu.



• This takes you to a Weekly Online Activity page:



 You can filter your view by clicking inside the dropdown menu next to All Sections and select a section or individual student (students greyed out for privacy):

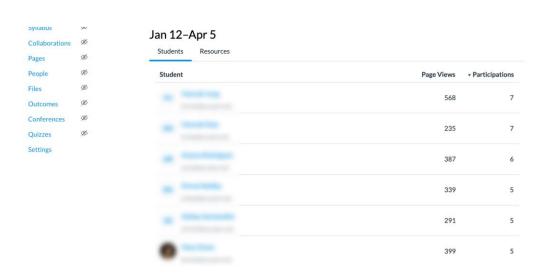


- In this example, we select section 003. From here, you can see the level of engagement of section 003 (green line graph) compared to the average of the page views and participation of the entire class (blue line graph). You can use a similar approach to compare an individual student to the class as a whole.
- More details about this view:





- Below the graph you can view additional details about activity in your course. Click the column headings to sort the list according to that parameter
 - The Students tab shows activity for each student. Use this to quickly identify the most active or least active students in your class.
 - The Resources tab shows the amount of activity for different components in the Canvas site. This will show you the most active content in your site



The **Data Table** view lets you drill down into activity within each week

• Click the Menu icon in the upper-right and select Data Table



- That will display a table with details about activity each week
 - Click the Page Views or Participation values for a specific week to open a detailed view of activity for that week



• The **Students** tab provides a sortable list showing activity for each student. Use this to quickly identify the most active and least active students in a particular week



• The Resources tab shows the amount of activity for different components in the Canvas site. This will show you the most active content for that week

×



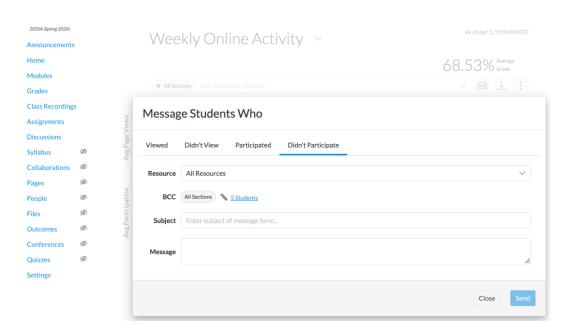
• The Download CSV link lets you export data from that week



 More details about the Data Table View https://community.canvaslms.com/docs/DOC-17997-41521081670

Communicating with Students

• You can communicate with students in Canvas by clicking on . This opens a window where you can select options, such as Didn't Participate, for those students who haven't participated in your resources at all.



You can also open the messaging tool by clicking the summary values shown in the
weekly details available through the table view. For example, clicking on the 18 would
initiate a communication with the 18 students who didn't participate in the week's
activity



Exporting Data

You can export the data for analysis in Excel or other programs

• When viewing the Weekly Online Activity or Course Grade graphs, click the Download CSV link to download a file with activity for the entire term

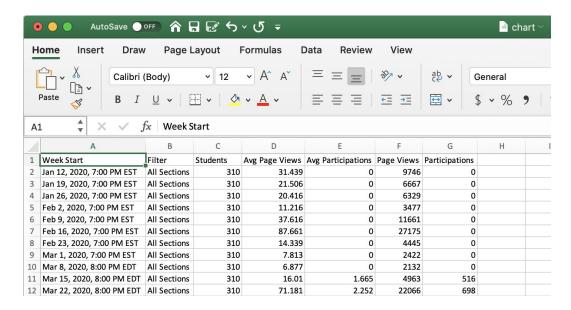


 When viewing weekly details through the Data Table view, click the Download CSV link to export data for that particular week

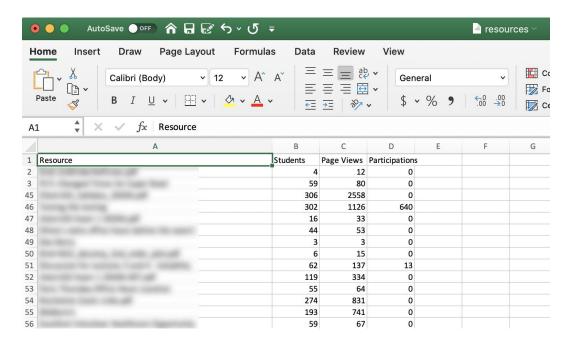


The Weekly Online Activity export contains three CSV files: Chart, Resources, and Students.

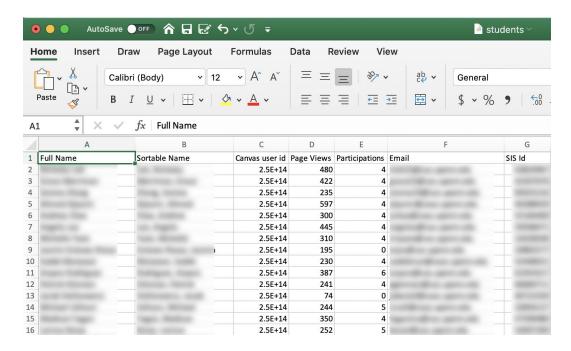
• Chart.CSV is an overall view of student activity each week



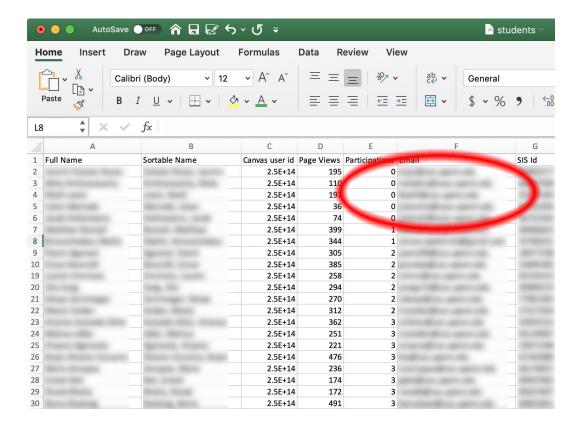
 Resources.CSV data contains all of your Canvas resources and the number of students, page views, and participations associated with each.



Students.CSV displays activity data for each student.



You can sort this list by Page Views or Participations to identify students who may not be engaged in the course



• The **Course Grade export** contains overall course grade, assignment on time percent, last page view time, and last participation time.

