

- 1 Login with an administrative account.
- 2 Move mouse over **Courses**.
- 3 Click the appropriate **course**.
- 4 Click **Modules**.
- 5 Select **Add a New Module**.
- 6 Enter **Turning Technologies Registration Tool** in the Name field.
- 7 Leave 'lock module until a given date' unchecked.
- 8 Leave 'students must move through requirements in this module in sequential order' unchecked.
- 9 Click **Add Module**.
- 10 Under Turning Technologies Registration Tool, select **Add item to module**.
- 11 Select the dropdown to the right of Add and select **External Tool**.
- 12 Select **Turning Technologies Registration Tool** from the list.
- 13 Optionally, select **Load this tool in a new tab**.
- 14 Select **Don't Indent** from the Indentation drop-down menu.
- 15 Select **Add Item**.

